



LOWER BRUSHY CREEK WCID
Regular Called Meeting of the Board of Directors
On Monday June 20, 2022 at 7:30am

Edmond S Komandosky, President
Scott Ging, Vice President **Monica Masters, Secretary**
Mike Schneider, Treasurer **Allen R David, Director**

Notice is hereby given for a regular called meeting of the Board of Directors of the Lower Brushy Creek WCID to be held on **Monday June 20, 2022 at 7:30 am** at the Greater Taylor Chamber of Commerce, 1519 North Main Street, Taylor, Texas 76574 for the purpose of considering the following agenda items. The Board of Directors will meet, consider, deliberate and may take action on all agenda items.

BOARD PACKET

- Agenda 2 pages

- Consider approval of meeting minutes
 Special called meeting minutes of May 9, 2022 1 page
 Regular called meeting minutes of May 16, 2022 1 page

- Consider approval of financial reports:
 Account Register for May 2022 1 page

- Consideration and Approval of Change Order No 5 for site 18 3 pages

- Consideration and discussion of proposed Budget and Goals/
 Strategic Plan for FY 23 2 pages

- Consideration and discussion of the General Manager's Report 2 pages



LOWER BRUSHY CREEK WCID
Regular Called Meeting of the Board of Directors

Edmond S Komandosky, President
Scott Ging, Vice President **Monica P Masters, Secretary**
Mike Schneider, Treasurer **Allen R David, Director**

Notice is hereby given for a regular called meeting of the Board of Directors of the Lower Brushy Creek WCID to be held on **Monday, June 20, 2022 at 7:30 am** at the Greater Taylor Chamber of Commerce, 1519 North Main Street, Taylor, Texas 76574 for the purpose of considering the following agenda items. The Board of Directors will meet, consider, deliberate and may take action on all agenda items.

AGENDA

1. Welcome, Call to Order, and determination of a Quorum;
2. Citizens Communications - *an opportunity for the public to address the Board on agenda items or concerns not on the agenda (limited to 3 minutes each);*
3. Consider approval of meeting minutes:
 - a. *Special called meeting of May 9, 2022 and*
 - b. *Regular called meeting of May 16, 2022;*
4. Consider approval of financial reports:
 - a. *Account Register for May 2022;*
5. Election of Officers;
6. Consideration and approval of Change Order No 5/Final in the amount of \$170,822.45 for the Site 18 Upgrade project;
7. Consideration and discussion of possible major maintenance / minor repairs to improve dams;
8. Consideration and discussion of proposed Budget and Goals/Strategic Plan for FY 23;
9. Consideration and discussion of the General Manager's report and update; and
10. Adjournment.

FILED FOR RECORD

JUN 14 2022

Nancy E. Ruster
County Clerk, Williamson Co., TX

JSD
11:37

"The Lower Brushy Creek Water Control & Improvement District Board of Directors reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed above, as authorized by Texas Local Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), and 551.087 (Deliberations regarding Economic Development Negotiations)."

CERTIFICATION

I certify that a copy of the June 20, 2022 agenda of items to be considered by the Board of Directors of the Lower Brushy Creek WCID was posted on June 14, 2022.

Sue Lilly

Sue Lilly, District Clerk

Minutes of the May 9, 2022
Meeting of the Board of Directors of the Lower Brushy Creek WCID

President Ed Komandosky called the Special Called Meeting of the Board of Directors of the Lower Brushy Creek WCID to order at 7:34 am on Monday May 9, 2022 and announced that a quorum was present. Board members present included Treasurer Michael Schneider, Vice President Scott Ging, Secretary Monica Masters and Director Allen David. Others present included, General Manager Jim Clarno, PR Representative Richard Stone, Tina McMartin and Josh Mata of Freese & Nichols.

General Manager, Jim Clarno, introduced Tina McMartin and Josh Mata of Freese & Nichols who made a presentation regarding the FY 22 Dam Inspections. Following discussion, President Komandosky said the Board would accept the report and place it on file.

President Komandosky opened an Executive Session at 8:34am, as authorized by Section 551.072 (Deliberations regarding Real Property) of Chapter 551, Title 5 of the Texas Local Government Code: easements and land values at LBC Site 18. No action was taken. The Executive Session was closed at 8:57am.

President Komandosky announced a reconvening of the open session of the Regular Called Board Meeting of the Board of Directors at 8:57am to take action, if any, on matters discussed in the Executive Session. No action was taken.

There were no other director's comments

There being no further business, the meeting was adjourned without objection at 9:14am.

Respectfully submitted:

Monica P Masters
Secretary

Minutes of the May 16, 2022
Meeting of the Board of Directors of the Lower Brushy Creek WCID

President Ed Komandosky called the Regular Meeting of the Board of Directors of the Lower Brushy Creek WCID to order at 7:33am on Monday May 16, 2022 and announced that a quorum was present. Board members present included Treasurer Michael Schneider, Vice President Scott Ging, Secretary Monica Masters and Director Allen David. Others present included, General Manager Jim Clarno, Communications/Media Consultant Richard Stone, District Clerk Sue Lilly, Board Attorney Ted Hejl and Jimmy Romell with Maxwell, Locke and Ritter.

There were no citizens communications.

General Manager, Jim Clarno, presented for consideration and approval the April 18, 2022 Regular Called Meeting Minutes. A motion was made by Director Allen David to approve the meeting minutes as presented. The motion was seconded by Vice President Scott Ging and approved by a vote of 5-0.

Clarno presented for consideration and approval of the following Financial Reports: Checking Account Register for April 2022 and Financial Report for Second Quarter of FY 22. A motion was made by Treasurer Mike Schneider to approve the financial reports as presented. The motion was seconded by Secretary Monica Masters and approved by a vote of 5-0.

Jimmy Romell with Maxwell, Locke and Ritter presented for discussion and consideration the acceptance of the FY 21 Audit. A motion was made by Secretary Masters to accept the audit as presented. The motion was seconded by Treasurer Schneider and approved by a vote of 5-0.

Clarno, presented for consideration and discussion the General Manager's Report and update.

There were no other director's comments

There being no further business, the meeting was adjourned without objection at 8:42am.

Respectfully submitted:

Monica P Masters
Secretary

Lower Brushy Creek WCID
 FY 22 Account Register
 For the period ending October May 31, 2022

Balance as of 05/31/22		
TexPool Acct (General Fund)		\$674,055.71
TexPool Acct (Rainy Day Fund)		\$200,107.39
City National Bank		<u>\$37,942.22</u>
Total Funds Available		\$912,105.32

Income		
05/06/22	Transfer to Checking from Texpool	\$95,000.00
05/10/22	TSSWCB	\$302,567.73
05/25/22	Debit Card Refund	\$15.87
various	TexPool (General Fund)	\$4,198.45
04/30/22	TexPool (General Fund)	\$312.30
04/30/22	TexPool (Rainy Day Fund)	<u>\$105.84</u>
Total Income		\$402,200.19

Expenses		
05/04/22	1890 Michael Schneider	\$100.00
05/06/22	Transfer from Texpool to Checking	\$95,000.00
05/09/22	1895 Edmond Komandosky	\$100.00
05/10/22	1902 Maxwell, Locke & Ritter	\$15,500.00
05/10/22	1906 Heritage Office Suites	\$1,109.00
05/10/22	1907 Clark Jackson, PC	\$350.00
05/10/22	4imprint.com	\$1,393.24
05/11/22	Office Depot	\$186.29
05/12/22	1900 TerraSol	\$64,584.00
05/16/22	1904 US Geological Survey	\$7,500.00
05/16/22	United States Postal Services	\$198.00
05/20/22	1905 Sue Lilly	\$500.00
05/20/22	1909 Southern Infrastructure Group LLC	\$298,987.36
05/20/22	HEB	\$210.50
05/24/22	1908 RTS Connect	\$1,000.00
05/25/22	1901 Freese & Nichols	\$2,370.42
05/26/22	1910 Clarno Consulting	\$6,500.00
05/31/22	1914 Michael Schneider	<u>\$300.00</u>
Total Expenses		\$495,888.81

Balance as of 05/31/22		
TexPool Acct (General Fund)		\$583,566.46
TexPool Acct (Rainy Day Fund)		\$200,213.23
City National Bank Acct		<u>\$34,637.01</u>
Total Funds Available		\$818,416.70

Prepared 06/03/2022



Summary: It is agreed to modify the Contract referred to above as follows:

Contract Price prior to this Change Order
\$3,864,077.00

Contract Time prior to this Change Order
365 days to Final Completion (08/12/2022)

Net Increase (decrease) of this Change Order
\$170,822.45

Net Increase (decrease) of this Change Order
0 days

Revised Contract Price with all approved Change Orders
\$4,034,899.45

Revised Contract Time with all approved Change Orders
365 days to Final Completion (08/12/2022)

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

Accepted for Contractor by: _____

Date: _____

Recommended for Approval by (HDR Engineering, Inc.): _____

Date: _____

Approved for Owner by: _____

Attest: _____

Date: _____

Distribution: Owner Contractor Office Field Other

LBCWD Floodwater Retarding Structure No. 18 Upgrade

Item	Item		Units	Unit Price	Original Quantity	Original Scheduled Value	Final Quantity	Final Scheduled Value	Change Quantity	Change Scheduled Value
	Description									
2	FENCE REMOVAL		LF	\$ 6.50	6,992.0	\$ 45,448.00	7,223.0	\$ 46,949.50	231.0	\$ 1,501.50
3D	ESC -SEDIMENT CONTROL FENCE		LF	\$ 3.00	10,454.0	\$ 31,362.00	9,987.0	\$ 29,961.00	(467.0)	\$ (1,401.00)
4	SEEDING, TEMP		AC	\$ 750.00	22.5	\$ 16,875.00	-	\$ -	(22.5)	\$ (16,875.00)
5	SEEDING, FINAL		AC	\$ 2,000.00	21.5	\$ 43,000.00	27.7	\$ 55,400.00	6.2	\$ 12,400.00
6	EROSION CONTROL BLANKETS		SY	\$ 0.60	44,250.0	\$ 26,550.00	30,700.0	\$ 18,420.00	(13,550.0)	\$ (8,130.00)
9	WATER FOR CONSTRUCTION		MG	\$ 75.00	1,106.0	\$ 82,950.00	719.0	\$ 53,925.00	(387.0)	\$ (29,025.00)
13	EXCAVATION, STRIPPING		SY	\$ 2.00	44,800.0	\$ 89,600.00	45,862.0	\$ 91,724.00	1,062.0	\$ 2,124.00
14	EXCAVATION, SPILLWAY PIPE / PLUNGE POOL		CY	\$ 5.25	10,700.0	\$ 56,175.00	14,084.0	\$ 73,941.00	3,384.0	\$ 17,766.00
15A	EARTHFILL, BACKFILL, CLASS A		CY	\$ 13.00	9,200.0	\$ 119,600.00	9,329.0	\$ 121,277.00	129.0	\$ 1,677.00
15B	EARTHFILL, EMBANKMENT, CLASS A		CY	\$ 15.25	83,000.0	\$ 1,265,750.00	88,450.0	\$ 1,348,862.50	5,450.0	\$ 83,112.50
18	TOPSOILING		SY	\$ 0.65	75,700.0	\$ 49,205.00	111,245.0	\$ 72,309.25	35,545.0	\$ 23,104.25
26A	PLUNGE POOL RIPRAP / BEDDING		CY	\$ 115.00	1,660.0	\$ 190,900.00	2,076.0	\$ 238,740.00	416.0	\$ 47,840.00
30	FENCING, BARBED WIRE		LF	\$ 25.00	7,639.0	\$ 190,975.00	8,918.0	\$ 222,950.00	1,279.0	\$ 31,975.00
31	FENCING, GATE		EA	\$ 1,200.00	8.0	\$ 9,600.00	11.0	\$ 13,200.00	3.0	\$ 3,600.00
COP-04.1	ADDITIONAL SEED		LS	\$ 186.00	21.5	\$ 3,999.00	27.7	\$ 5,152.20	6.2	\$ 1,153.20
Totals										

LOWER BRUSHY CREEK WCID

Proposed Goals/Strategic Plan for FY 23

- 1. Emergency Action Plan**
 - a. Develop electronic EAP template (now under contract with FNI) – completed and approved by TCEQ
 - b. Breach maps
 - Completed 5 sites - Nos. 18, 20, 25, 29 and 32 from previous NRCS Breach Analysis
 - Completed 18 sites - analysis and breach maps completed by M&E Consultants
 - Remaining 3 sites - update analysis and breach maps of rehabilitated Site Nos. 18, 20 and 32
 - c. Emergency Action Plan details for each site
 - Completed 2 sites – EAP details prepared by FNI from old EAP's of Site Nos. 20 and 32
 - Info submitted 3 sites – EAP details prepared by FNI from NRCS Breach Analysis of Site Nos. 25 and 29
 - Info submitted 18 sites – EAP details prepared by FNI from M&E analysis and breach maps
 - Remaining Continue to work with TCEQ until all analysis, breach maps and EAP plans approved
 - Remaining Schedule training for VFDs and hold Table-Top Exercise for Site 32
 - d. Education of Taylor and County officials about development within breach zones
 - e. Work with Wilco GIS and FNI on coordination of breach and backwater mapping
- 2. Maintenance**
 - a. Annual maintenance and inspection
 - Shred late fall and early summer
 - Annual inspection following fall shredding
 - Apply fertilizer, herbicide and spot spray in the spring
 - b. Deferred maintenance work within easements
 - Brush (inside fence) is generally done
 - Brush (plunge pools and just outside fence), as needed
 - Repair minor wave erosion, cattle trails, etc. as needed
 - Replace remaining fences, as needed (2-4 per year)
 - Harden plunge pools, as needed and as funds are available
 - c. Deferred maintenance work outside easements
 - Upgrade entrance gates to 16", as needed
 - Install WCID signs and locks at entrance gates
 - Improve access roads, as needed

3. Repairs

- a. State Board funding repairs completed at Sites 12 and 21
- b. Additional major maintenance/minor repairs that can be completed with WCID funds

4. Rehabilitation of high hazard sites

- a. Completed – Sites 32, 20 and 18
- b. NRCS has funded the preparation of *Breach Analysis* for Sites 9 and 30
- c. NRCS has funded the preparation of *Preliminary Engineering/Environmental Studies* for Sites 25 and 29
- d. Request NRCS to schedule 5-year structural inspection of all 23 sites

5. Outside studies and rainfall/water level monitoring

- a. USGS rainfall/water level gauge installed at Site 25
- b. Consider installing USGS rainfall/water level gauges at Sites 29, 32, 20 and 18
- c. Work with UBC WCID and/or Wilco to make USGS data available to public and emergency management coordinators
- d. Continue to work with Wilco on their Atlas 14 Study
- e. Consider requests for TWDB or other funds to support our significant and high hazard dam improvements

6. Administration and Office

- a. Policies – review, update and create as needed
- b. Organize and scan files and maps
- c. Continue part time positions of Board Secretary and Communications Consultant
- d. Legislative Agenda
 - Bill similar to HB 1606
 - Support TSSWCB request for additional Flood Control Grant Funding

Note: red indicates priority items for FY 23



LOWER BRUSHY CREEK WCID

PO Box 467, Georgetown, Texas 78627
601 Quail Valley Drive, Georgetown, Texas 78626
LowerBrushyCreekWCID@gmail.com

TO: President and Members of the Board
FROM: Jim Clarno, General Manager
DATE: June 13, 2022
SUBJECT: General Manager's Report

Administration

- Helped organize 20th Anniversary Celebration and swearing in of returning Board Members
- Met with Maxwell, Locke and Ritter to follow-up on FY 21 Audit

Engineering

- Met with Freese & Nichols about Task Orders for (1) developing standard specifications for re-fencing sites and for (2) continued work on obtaining approval from the TCEQ and implementation for the *Emergency Action Plan*

Dam Operation and Maintenance

- Issued two Task Orders to TerraSol for (1) spring shredding and (2) minor maintenance at several of principal spillways that will require a boat to exercise existing drain valves, remove beaver debris and clean trash rack debris.
- TerraSol is currently starting spring shredding and will begin work at the principal spillways later this month.

Capital Improvements

- Sites 9 and 30 *Dam Assessment Reports* (NRCS funded) by HDR.
 - General communications and answer questions from consultant
- Site 18 Upgrade
 - Participated in final inspection and reviewed of final pay estimate and change order documents
 - Communicated with the City of Thrall about using effluent for irrigation of the new seeds
 - Issued final "rent" checks to owners for taken land out of production by project

Other

- Provided additional set of “as-builts” of WCID dams to AECOM who is preparing the *Atlas 14 report* for the Brushy Creek basin of Williamson County.
- Met with Upper Brushy Creek WCID, Wilco GIS and Wilco Emergency Management to discuss the county hosting a site for both WCID’s to publish the dam and stream gauge information.