



LOWER BRUSHY CREEK WCID
Regular Called Meeting of the Board of Directors
On Monday April 18, 2022 at 7:30am

Edmond S Komandosky, President
Scott Ging, Vice President
Mike Schneider, Treasurer
Monica Masters, Secretary
Allen R David, Director

Notice is hereby given for a regular called meeting of the Board of Directors of the Lower Brushy Creek WCID to be held on **Monday March 18, 2022 at 7:30 am** at the Greater Taylor Chamber of Commerce, 1519 North Main Street, Taylor, Texas 76574 for the purpose of considering the following agenda items. The Board of Directors will meet, consider, deliberate and may take action on all agenda items.

BOARD PACKET

- Agenda 2 pages

- Consider approval of meeting minutes
Regular called meeting minutes of March 21, 2022 1 page

- Consider approval of financial reports:
Account Register for March 2022 1 page
Financial Report for Second Quarter of FY 22 1 page
Investment Report for Second Quarter of FY 22 1 page

- Consideration and Discussion of the General Manager's Report 1 page



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AGENDA

1. Welcome, Call to Order, and determination of a Quorum;
2. Citizens Communications - *an opportunity for the public to address the Board on agenda items or concerns not on the agenda (limited to 3 minutes each);*
3. Consider approval of meeting minutes:
 - a. *Regular called meeting of March 21, 2022;*
4. Consider approval of financial reports:
 - a. *Account Register for March 2022,*
 - b. *Financial Report for Second Quarter of FY 22, and*
 - c. *Investment Report for Second Quarter of FY 22.*
5. Consideration and discussion of adjusting the FY 22 Maintenance Contract unit prices for fertilizer and herbicide application due to unforeseen increases in wholesale prices;
6. Consideration and discussion of replacing the fencing at Sites 6, 13, and 21;
7. Consideration and discussion of the General Manager's report and update;
8. Executive Session as authorized by Section 551.072 (Deliberations regarding Real Property) of Chapter 551, Title 5 of the Texas Local Government Code: easements and land values at LBC Site 18;
9. Reconvene to open session to take action, if any, on matters discussed in the Executive Session;
10. Director's Comments; and
11. Adjournment.

"The Lower Brushy Creek Water Control & Improvement District Board of Directors reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed above, as authorized by Texas Local Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), and 551.087 (Deliberations regarding Economic Development Negotiations)."

CERTIFICATION

I certify that a copy of the April 18, 2022 agenda of items to be considered by the Board of Directors of the Lower Brushy Creek WCID was posted on April 12, 2022.



Sue Lilly, Board Clerk

Minutes of the March 21, 2022
Meeting of the Board of Directors of the Lower Brushy Creek WCID

President Ed Komandosky called the Regular Meeting of the Board of Directors of the Lower Brushy Creek WCID to order at 7:37am on Monday March 21, 2022 and announced that a quorum was present. Board members present included Treasurer Michael Schneider, Vice President Scott Ging and Director Allen David. Others present included, General Manager Jim Clarno, Lawyer Ted Hejl, PR Representative Richard Stone, District Clerk Sue Lilly, and Landowner Jim Smith.

Citizen, Mr. Jim Smith, addressed insurance information regarding his property on Site 24. No action was taken

General Manager, Jim Clarno, presented for consideration and approval the February 21, 2022 regular called meeting minutes. A motion was made by Vice President Scott Ging to approve the meeting minutes as presented. The motion was seconded by Director Allen David and approved by a vote of 4-0.

Clarno presented for consideration and approval the Checking Account Register for February 2022. A motion was made by Treasurer Mike Schneider to approve the financial reports as presented. The motion was seconded by Vice President Ging and approved by a vote of 4-0.

Clarno, presented for consideration and discussion the General Manager's Report and update.

President Komandosky opened an Executive Session at 8:08am, as authorized by Section 551.072 (Deliberations regarding Real Property) of Chapter 551, Title 5 of the Texas Local Government Code: easements and land values at LBC Site 18 and possible release of easement at UBC Site 23. No action was taken. The Executive Session was closed at 8:54am.

President Komandosky announced a reconvening of the open session of the Regular Called Board Meeting of the Board of Directors at 8:54am to take action, if any, on matters discussed in the Executive Session.

There were no other director's comments

There being no further business, the meeting was adjourned without objection at 8:55am.

Respectfully submitted:

Monica P Masters
Secretary

Balance as of March 1, 2022

TexPool Acct (General Fund)
 TexPool Acct (Rainy Day Fund)
 City National Bank

\$791,009.55
 \$100,031.27
 \$129,501.07

Total Funds Available

\$1,020,541.89

Income

03/16/22 TSSWCB \$283,057.06
 various TexPool (General Fund) \$9,178.77
 03/22/22 Transfer from Texpool to Checking \$30,000.00
 03/22/22 Transfer from Texpool (General) to Texpool (Rainy Day) \$100,000.00
 03/31/22 TexPool (General Fund) Interest Posted \$89.07
 03/31/22 TexPool (Rainy Day Fund) Interest Posted \$26.10

Total Income

\$422,351.00

Expenses

03/02/22 1858 Heritage Office Suites Rent & Mtg. Room \$849.00
 03/02/22 1862 RTS Connect LLC Communication/Media January Servi \$1,000.00
 03/02/22 1860 Clark L Jackson Accounting Services \$350.00
 03/03/22 1861 Victor Insurance Managers Inc Bond \$130.00
 03/03/22 1864 Freese & Nichols Engineering Services/Invoice# 133281 \$9,371.75
 03/03/22 1869 Allen David Director's Fees \$100.00
 03/07/22 1850 Ed Komandosky Meals & Mileage \$171.77
 03/07/22 1853 Ed Komandosky Director's Fees \$200.00
 03/07/22 1865 Ed Komandosky Director's Fees \$100.00
 03/07/22 1870 Clarno Consulting General Manager's Fees \$6,500.00
 03/09/22 1871 Southern Infrastructure Group LLC Site 18 Upgrade \$84,324.03
 03/09/22 1873 Heritage Office Suites Rent & Mtg. Room \$891.45
 03/09/22 1877 Clark L Jackson Accounting Services \$350.00
 03/09/22 1881 Southern Infrastructure Group LLC Site 18 Upgrade \$279,707.56
 03/11/22 1859 Hejl & Schroeder PC Law Services for Nov & Dec \$520.00
 03/11/22 1866 Scott Ging Director's Fees \$100.00
 03/11/22 1876 Freese & Nichols Engineering Services/Invoice# 13232: \$1,742.25
 03/14/22 1872 US Geological Survey USGS Gauge at Site 25 \$7,500.00
 03/17/22 Apple.com Bill (Renew) Debit Card \$75.76
 03/21/22 TerraSol Operation & Maintenance (Site 6) \$1,875.00
 03/22/22 Transfer from TexPool to Checking \$30,000.00
 03/22/22 Transfer from TexPool (General) to TexPool (Rainy) \$100,000.00
 03/28/22 Office Depot (Office Supplies) Debit Card \$60.71
 03/28/22 Thrall County Diner (Lunch) Debit Card \$56.91
 03/29/22 1863 Sue Lilly District Clerk Services \$300.00
 03/29/22 1874 Sue Lilly District Clerk Services \$300.00
 03/29/22 1879 Clarno Consulting General Manager's Fees \$6,500.00
 03/30/22 1847 10X Properties LLC Site 18 Lease \$1,350.00

Total Expenses

\$534,426.19

Balance as of 03/31/22

TexPool Acct (General Fund)
 TexPool Acct (Rainy Day Fund)
 City National Bank Acct

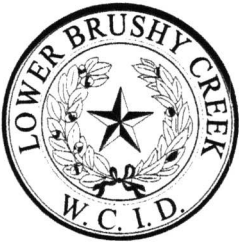
\$670,277.39
 \$200,057.37
 \$38,131.94

Total Funds Available

\$908,466.70

LOWER BRUSHY CREEK WCID
Financial Statement
Second Quarter of FY 22

Description	1st Quarter	2nd Quarter	Total to Date	FY 22 Budget (Approved)	% of budget
<u>INCOME</u>					
Tax Income	\$320,385.02	\$336,928.10	\$657,313.12	\$570,000.00	115.32%
TSSWCB Grants					
Maintenance Grants	\$0.00	\$0.00	\$0.00	\$226,800.00	0.00%
Repair Grants	\$0.00	\$0.00	\$0.00	\$208,477.00	0.00%
Rehabilitation Grants	\$2,027,565.53	\$1,310,193.54	\$3,337,759.07	\$3,815,532.00	87.48%
Total TSSWCB Grant Income	\$2,027,565.53	\$1,310,193.54	\$3,337,759.07	\$4,250,809.00	78.52%
Other Income					
Permits, fees and interest	\$39.72	\$182.96	\$222.68	\$600.00	37.11%
Total Other Income	\$39.72	\$182.96	\$222.68	\$600.00	37.11%
TOTAL INCOME	\$2,347,990.27	\$1,310,376.50	\$3,658,366.77	\$4,821,409.00	75.88%
<u>EXPENSES</u>					
Administrative Expenses					
General Manager	\$18,000.00	\$18,000.00	\$36,000.00	\$72,000.00	50.00%
District Clerk	\$2,020.00	\$820.00	\$2,840.00	\$15,000.00	18.93%
Directors Fees	\$400.00	\$1,200.00	\$1,600.00	\$7,500.00	21.33%
Professional Services - Accounting	\$1,050.00	\$1,050.00	\$2,100.00	\$4,800.00	43.75%
Professional Services - Auditing	\$0.00	\$0.00	\$0.00	\$15,500.00	0.00%
Professional Services - Communciations	\$7,446.65	\$3,399.00	\$10,845.65	\$18,000.00	60.25%
Professional Services - Engineering/Surveying					
General	\$0.00	\$0.00	\$0.00	\$0.00	
Inspection of all dams	\$0.00	\$11,114.00	\$11,114.00	\$30,000.00	
Breach maps for Emergency Action Plans	\$0.00	\$0.00	\$0.00	\$75,000.00	
Emergency Action Plans	\$0.00	\$0.00	\$0.00	\$30,000.00	
Other	\$0.00	\$0.00	\$0.00	\$40,000.00	
Total Engineering/Surveying			\$11,114.00	\$175,000.00	6.35%
Professional Services - Legal	\$360.00	\$520.00	\$880.00	\$12,000.00	7.33%
Professional Services - USGS	\$0.00	\$7,500.00	\$7,500.00	\$40,000.00	18.75%
Advertising/Legal Notices	\$3,374.50	\$0.00	\$3,374.50	\$6,000.00	56.24%
Bonds/Insurance	\$1,330.84	\$130.00	\$1,460.84	\$2,000.00	73.04%
Dues/Subscriptions/Prof Development	\$251.28	\$325.76	\$577.04	\$2,500.00	23.08%
Meals/Entertainment	\$0.00	\$458.14	\$458.14	\$500.00	91.63%
Office - rental/deposit	\$2,745.00	\$2,589.45	\$5,334.45	\$10,000.00	53.34%
Office - furniture/equipment	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Office - Supplies	\$201.29	\$60.71	\$262.00	\$2,500.00	10.48%
Postage/Delivery Charges	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
Travel/Mileage	\$1,500.00	\$1,500.00	\$3,000.00	\$6,400.00	46.88%
Website	\$0.00	\$0.00	\$0.00	\$2,400.00	0.00%
Williamson Central Appraisal District	\$596.00	\$766.50	\$1,362.50	\$4,000.00	34.06%
Williamson County - Election Office	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Williamson County - Tax Collector/Assessor	\$0.00	\$0.00	\$0.00	\$5,200.00	0.00%
Misc. (5% contingency)	\$0.00	\$0.00	\$0.00	\$21,000.00	0.00%
Total Administrative Expenses	\$97,585.27	\$49,433.56	\$88,709.12	\$443,900.00	19.98%
Project Expenses					
Dam Maintenance	\$19,523.60	\$1,875.00	\$21,398.60	\$370,000.00	5.78%
Dam Repairs	\$637,227.55	\$0.00	\$637,227.55	\$214,000.00	297.77%
Dam Rehabilitation	\$1,724,795.72	\$1,296,039.63	\$3,020,835.35	\$3,790,000.00	79.71%
Total Project Expenses	\$2,381,546.87	\$1,297,914.63	\$3,679,461.50	\$4,374,000.00	84.12%
TOTAL EXPENSES	\$2,479,132.14	\$1,396,781.75	\$3,875,913.89	\$4,817,900.00	80.45%



LOWER BRUSHY CREEK WCID

PO Box 267
Georgetown, Texas 78627

612 Quail Valley Drive
Georgetown, Texas 78626

Board of Directors

Edmond Komandosky
President

Scott Ging
Vice President

Monica P. Masters
Secretary

Mike Schneider
Treasurer and
Investment Officer

Allen R. David
Director

TO: President and Member of the Board of Directors
FROM: Mike Schneider, Treasurer and Investment Officer
DATE: April 8, 2022
SUBJECT: Investment Report
Second Quarter of FY 22

Following please find the Second Quarter Investment Report for FY 22 as required by the *Public Fund Investment Act* (Chapter 2459 of the Texas Government Code, as amended by Chapter 2256) and the *Investment Policy* adopted by the Board of Directors of the Lower Brushy Creek WCID on June 10, 2019:

	Fund	General	Rainy Day
General Manager	Starting Book/Market Value	\$593,200.51	\$100,023.19
<i>James R. Clarno, P.E.</i>	Total Deposits	\$236,928.10	\$100,000.00
<i>108 Trinity Lane</i>	Total Withdrawn	\$160,000.00	\$0.00
<i>Georgetown, TX 78633</i>	Interest Earned	\$148.78	\$34.18
<i>Cell: 512.517.7596</i>	Ending Book/Market Value	\$670,277.39	\$200,057.37
<i>Email: jclarno.pe@att.net</i>	Trade Date	n/a	n/a
Board Attorney	Maturity Date	n/a	n/a

Ted W. Hejl
Hejl & Schroeder, PC
P.O. Box 192
311 Talbot Street
Taylor, Texas 76574
Office: 512.365.6348
FAX: 512.365.2226

If you have any questions, please contact Jim Clarno or myself.

Sincerely,


LowerBrushyCreekWCID.com

Mike Schneider,
Investment Officer



LOWER BRUSHY CREEK WCID

PO Box 467, Georgetown, Texas 78627
601 Quail Valley Drive, Georgetown, Texas 78626
LowerBrushyCreekWCID@gmail.com

TO: President and Members of the Board
FROM: Jim Clarno, General Manager 
DATE: April 11, 2022
SUBJECT: General Manager's Report

Administration

- Site 7 – discussion the removal and replacement of the remaining fencing at the site.
- Site 23 – TCEQ and NRCS engineering staff inspected the improvement made by the owner and will schedule a meeting to discuss future actions.
- ORR – responded to three open records requests from Tom Mowdy.
- Prepared and submitted two grant applications to State Board for FY 23 fertilizer and herbicide application and refencing of Sites 3, 30 and 31.
- Meeting with Pct 3 and 4 Milam Commissioners and new Pct 4 Commissioner
- Continued work with auditor

Engineering

- M&E Consulting completed their task of preparing breach analysis and breach maps of all WCID dams for the WCID's Emergency Action Plan.
- Freese & Nichols continues working with TCEQ to review and approve remaining portions of the WCID's Emergency Action Plan.
- TCEQ has agreed to meet to discuss how best to progress with our submittals.

Dam Operation and Maintenance

- Site 10 – second syphon installed by TerraSol - water level lowered significantly – hope to get principal spillway cleared in near future
- TerraSol has begun spring fertilizer applications and will begin applying herbicide later this month
- Completed 2022 inspections

Capital Improvements

- Site 18 Upgrade
 - Attended monthly construction meeting and processed pay estimate 8
 - Additional discussions with landowners and Board attorney about easement and land values
 - Site visits and general paperwork