

LOWER BRUSHY CREEK WCID
Regular Called Meeting of the Board of Directors
On Monday January 17, 2022 at 7:30am

Edmond S Komandosky, President
Scott Ging, Vice President **Monica Masters, Secretary**
Mike Schneider, Treasurer **Allen R David, Director**

Notice is hereby given for a regular called meeting of the Board of Directors of the Lower Brushy Creek WCID to be held on **Monday January 17, 2022 at 7:30 am** at the Greater Taylor Chamber of Commerce, 1519 North Main Street, Taylor, Texas 76574 for the purpose of considering the following agenda items. The Board of Directors will meet, consider, deliberate and may take action on all agenda items.

BOARD PACKET

- Agenda 2 pages

- Consider approval of meeting minutes
Regular called meeting minutes of December 13, 2021 1 page

- Consider approval of financial reports:
Account Register for December 2021 1 page
Financial Report for First Quarter of FY 22 1 page
Investment Report for First Quarter of FY 22 2 pages

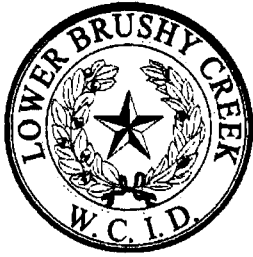
- Consideration and Approval to approve Task Order 3 1 page

- Consideration to update Operation and Maintenance Guidelines 3 pages

- Consideration to update Board of Directors Election Guidelines 3 pages

- Consideration to approve Resolation of LBCWCID Order of Election 1 page

- General Manager's Report 1 page



LOWER BRUSHY CREEK WCID
Regular Called Meeting of the Board of Directors
On Monday, January 17, 2022 at 7:30 am

Edmond S Komandosky, President
Scott Ging, Vice President **Monica P Masters, Secretary**
Mike Schneider, Treasurer **Allen R David, Director**

Notice is hereby given for a regular called meeting of the Board of Directors of the Lower Brushy Creek WCID to be held on **Monday, January 17, 2022 at 7:30 am** at the Greater Taylor Chamber of Commerce, 1519 North Main Street, Taylor, Texas 76574 for the purpose of considering the following agenda items. The Board of Directors will meet, consider, deliberate and may take action on all agenda items.

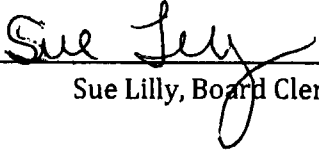
AGENDA

1. Welcome, Call to Order, and determination of a Quorum;
2. Citizens Communications - *an opportunity for the public to address the Board on agenda items or concerns not on the agenda (limited to 3 minutes each);*
3. Consider approval of meeting minutes:
 - a. *Regular called meeting of December 13, 2021.*
4. Consider approval of financial reports:
 - a. *Account Register for December 2021,*
 - b. *First Quarter Financial Report and*
 - c. *First Quarter Investment Report.*
5. Presentation by Jim Smith and possible discussion of maintenance at Site 24;
6. Consideration and possible action to approve Task Order No. 3 to TerraSol, LLC for herbicide and fertilizer application, reseeding and related services to in the amount of \$75,175;
7. Consideration, discussion, and possible action to approve updates to the following guidelines:
 - a. *Operation and Maintenance Guidelines and*
 - b. *Director Election and Appointment Guidelines.*
8. Consideration and possible action to approve a *Resolution of the Lower Brushy Creek Water Control & Improvement District Calling an Election for Directors;*
9. Consideration regarding possible FY 22 Budget Amendments;
10. Consideration and discussion of the General Manager's report and update;
11. Director's Comments; and
12. Adjournment.

"The Lower Brushy Creek Water Control & Improvement District Board of Directors reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed above, as authorized by Texas Local Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), and 551.087 (Deliberations regarding Economic Development Negotiations)."

CERTIFICATION

I certify that a copy of the January 17, 2022 agenda of items to be considered by the Board of Directors of the Lower Brushy Creek WCID was posted on January 11, 2022.



Sue Lilly, Board Clerk

Minutes of the December 13, 2021
Meeting of the Board of Directors of the Lower Brushy Creek WCID

President Ed Komandosky called the Regular Meeting of the Board of Directors of the Lower Brushy Creek WCID to order at 7:36am on Monday December 13, 2021 and announced that a quorum was present. Board members present included Treasurer Michael Schneider, Secretary Monica Masters, Vice President Scott Ging and Director Allen David. Others present included, General Manager Jim Clarno, PR Representative Richard Stone, District Clerk Sue Lilly, and Landowners Jim Smith, Lawrence Bailey and Peggy Bailey.

A citizen, Mr. Jim Smith, landowner, stated his concerns about “lack of maintenance” on Site 24.

General Manager, Jim Clarno, presented for consideration and approval the October 18, 2021 regular called meeting minutes. A motion was made by Vice President Scott Ging to approve the meeting minutes as presented. The motion was seconded by Director Allen David and approved by a vote of 5-0.

Clarno presented for consideration and approval the Financial Reports which included the Checking account Register for October 2021 and Checking account register for November 2021. A motion was made by Secretary Masters to approve the financial reports as presented. The motion was seconded by Treasurer Mike Schneider and approved by a vote of 5-0.

Clarno presented for consideration, discussion and possible action the district’s “Operation and Maintenance Guidelines”. President Edmond Komandosky ordered to table the “Operation and Maintenance Guidelines” discussion and possibly action for the following Regular called Board Meeting in January 2022.

Clarno presented for consideration, discussion and possible action the district’s “Board of Directors Election Guidelines”. President Komandosky ordered to table the “Board of Directors Election Guidelines” discussion and possible action for the following Regular called Board Meeting in January 2022.

Clarno presented the General Manager’s Report and updates.

There were no other director’s comments.

There being no further business, the meeting was adjourned without objection at 8:31 am.

Respectfully submitted:

Monica P Masters
Secretary

Balance as of December 1, 2021

TexPool Acct (General Fund)
 TexPool Acct (Rainy Day Fund)
 City National Bank

\$312,607.84
 \$100,019.96
\$678,235.99

Total Funds Available

\$1,090,863.79

Income

12/20/21 TSSWCB
 various TexPool (General Fund)
 12/31/21 TexPool (General Fund)
 12/31/21 TexPool (Rainy Day Fund)

\$842,765.92
 \$280,580.91
 \$11.76
\$3.23

Total Income

\$1,123,361.82

Expenses

12/03/21 1826 Southern Infrastructure Group LLC
 12/13/21 1833 Clark L Jackson
 12/14/21 1764 Sue Lilly
 12/14/21 1807 Sue Lilly
 12/14/21 1823 Sue Lilly
 12/14/21 1827 Terrasol
 12/14/21 1828 Terrasol
 12/16/21 1831 Heritage Office Suites
 12/21/21 1832 Hejl & Schroeder PC
 12/23/21 1830 RTS Connect
 12/27/21 1834 Clarno Consulting LLC
 12/28/21 1835 Southern Infrastructure Group LLC

\$644,709.50
 \$350.00
 \$380.00
 \$400.00
 \$600.00
 \$13,148.60
 \$3,825.00
 \$849.00
 \$360.00
 \$2,000.00
 \$6,500.00
\$832,793.22

Total Expenses

\$1,505,915.32

Balance as of 12/31/21

TexPool Acct (General Fund)
 TexPool Acct (Rainy Day Fund)
 City National Bank Acct

\$593,200.51
 \$100,023.19
\$15,086.59

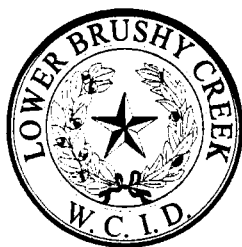
Total Funds Available

\$708,310.29

LOWER BRUSHY CREEK WCD

Financial Statement
First Quarter of FY 22

Description	1st Quarter	Total to Date	FY 22 Budget (Approved)	% of budget
<u>INCOME</u>				
Tax Income	\$320,385.02	\$320,385.02	\$570,000.00	56.21%
TSSWCB Grants				
Maintenance Grants	\$0.00	\$0.00	\$226,800.00	0.00%
Repair Grants	\$0.00	\$0.00	\$208,477.00	0.00%
Rehabilitation Grants	\$2,027,565.53	\$2,027,565.53	\$3,815,532.00	53.14%
Total TSSWCB Grant Income	\$2,027,565.53	\$2,027,565.53	\$4,250,809.00	47.70%
Other Income				
Permits, fees and interest	\$39.72	\$39.72	\$600.00	6.62%
Total Other Income	\$39.72	\$39.72	\$600.00	6.62%
TOTAL INCOME	\$2,347,990.27	\$2,347,990.27	\$4,821,409.00	48.70%
<u>EXPENSES</u>				
Administrative Expenses				
General Manager	\$18,000.00	\$18,000.00	\$72,000.00	25.00%
District Clerk	\$2,020.00	\$2,020.00	\$15,000.00	13.47%
Directors Fees	\$400.00	\$400.00	\$7,500.00	5.33%
Professional Services - Accounting	\$1,050.00	\$1,050.00	\$4,800.00	21.88%
Professional Services - Auditing	\$0.00	\$0.00	\$15,500.00	0.00%
Professional Services - Communications	\$7,446.65	\$7,446.65	\$18,000.00	41.37%
Professional Services - Engineering/Surveying	\$0.00	\$0.00	\$0.00	
General		\$0.00	\$30,000.00	
Inspection of all dams		\$0.00	\$75,000.00	
Breach maps for Emergency Action Plans		\$0.00	\$30,000.00	
Emergency Action Plans		\$0.00	\$40,000.00	
Other		\$0.00	\$175,000.00	
Total Engineering/Surveying		\$0.00	\$175,000.00	
Professional Services - Legal	\$360.00	\$360.00	\$12,000.00	3.00%
Professional Services - USGS	\$0.00	\$0.00	\$40,000.00	0.00%
Advertising/Legal Notices	\$3,374.50	\$3,374.50	\$6,000.00	56.24%
Bonds/Insurance	\$1,330.84	\$1,330.84	\$2,000.00	66.54%
Dues/Subscriptions/Prof Development	\$251.28	\$251.28	\$2,500.00	10.05%
Meals/Entertainment	\$0.00	\$0.00	\$500.00	0.00%
Office - rental/deposit	\$1,896.00	\$1,896.00	\$10,000.00	18.96%
Office - furniture/equipment	\$849.00	\$849.00	\$1,000.00	84.90%
Office - Supplies	\$201.29	\$201.29	\$2,500.00	8.05%
Postage/Delivery Charges	\$0.00	\$0.00	\$600.00	0.00%
Travel/Mileage	\$1,500.00	\$1,500.00	\$6,400.00	23.44%
Website	\$0.00	\$0.00	\$2,400.00	0.00%
Williamson Central Appraisal District	\$596.00	\$596.00	\$4,000.00	14.90%
Williamson County - Election Office	\$0.00	\$0.00	\$20,000.00	0.00%
Williamson County - Tax Collector/Assessor	\$0.00	\$0.00	\$5,200.00	0.00%
Misc. (5% contingency)	\$0.00	\$0.00	\$21,000.00	0.00%
Total Administrative Expenses	\$97,585.27	\$39,275.56	\$443,900.00	8.85%
Project Expenses				
Dam Maintenance	\$19,523.60	\$19,523.60	\$370,000.00	5.28%
Dam Repairs	\$637,227.55	\$637,227.55	\$214,000.00	297.77%
Dam Rehabilitation	\$1,724,795.72	\$1,724,795.72	\$3,790,000.00	45.51%
Total Project Expenses	\$2,381,546.87	\$2,381,546.87	\$4,374,000.00	54.45%
TOTAL EXPENSES	\$2,479,132.14	\$2,479,132.14	\$4,817,900.00	51.46%



LOWER BRUSHY CREEK WCID

PO Box 267
Georgetown, Texas 78627

612 Quail Valley Drive
Georgetown, Texas 78626

Board of Directors

Edmond Komandosky
President

Scott Ging
Vice President

Monica P. Masters
Secretary

Mike Schneider
Treasurer and
Investment Officer

Allen R. David
Director

TO: President and Member of the Board of Directors
FROM: Mike Schneider, Treasurer and Investment Officer
DATE: January 10, 2022
SUBJECT: Investment Report
First Quarter of FY 22

Following please find the First Quarter Investment Report for FY 22 as required by the *Public Fund Investment Act* (Chapter 2459 of the Texas Government Code, as amended by Chapter 2256) and the *Investment Policy* adopted by the Board of Directors of the Lower Brushy Creek WCID on June 10, 2019:

	Fund	General	Rainy Day
General Manager	Starting Book/Market Value	\$322,785.16	\$100,013.80
<i>James R. Clarno, P.E.</i> 108 Trinity Lane Georgetown, TX 78633 Cell: 512.517.7596 Email: jclarno.pe@att.net	Total Deposits	\$320,385.02	\$0.00
	Total Withdrawn	\$50,000.00	\$0.00
	Interest Earned	\$30.33	\$9.39
	Ending Book/Market Value	\$593,200.51	\$100,023.19
	Trade Date	n/a	n/a
Board Attorney	Maturity Date	n/a	n/a

Ted W. Hejl
Hejl & Schroeder, PC
P.O. Box 192
311 Talbot Street
Taylor, Texas 76574
Office: 512.365.6348
FAX: 512.365.2226

If you have any questions, please contact Jim Clarno or myself.

Sincerely,

LowerBrushyCreekWCID.com

Mike Schneider,
Investment Officer



Custom Summary Statement

TXNPOOL
 Multi-Transaction Vendor Payment Maintenance
 Change Location
 Report Access Inquiry Update Profile Upload
 Help Contact Us

TexPool Participant Services
 1001 Texas Ave, Ste 1150
 Houston, TX 77002

LOWER BRUSHY CREEK WCID
 ATTN JAMES R CLARRO
 PO BOX 467
 GEORGETOWN TX 78627-0467

Statement Period 10/01/2021 - 12/31/2021
 Customer Services 1-866-TX-POOL
 Location 000079681

GENERAL FUND - 07968100001

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average balance
10/01/2021-10/31/2021	\$322,785.16	\$10,392.99	-\$50,000.00	\$9.19	\$283,187.34	\$305,573.34
TexPool	\$322,785.16	\$10,392.99	-\$50,000.00	\$9.19	\$283,187.34	
Total Dollar Value						
11/01/2021-11/30/2021	\$283,187.34	\$29,411.12	\$0.00	\$9.38	\$312,607.84	
TexPool	\$283,187.34	\$29,411.12	\$0.00	\$9.38	\$312,607.84	\$299,812.70
Total Dollar Value						
12/01/2021-12/31/2021	\$312,607.84	\$280,580.91	\$0.00	\$11.76	\$593,200.51	
TexPool	\$312,607.84	\$280,580.91	\$0.00	\$11.76	\$593,200.51	\$376,116.89
Total Dollar Value						
Account Totals						
Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average balance
TexPool	\$322,785.16	\$320,385.02	-\$50,000.00	\$30.33	\$593,200.51	
Total Dollar Value	\$322,785.16	\$320,385.02	-\$50,000.00	\$30.33	\$593,200.51	

RAINY DAY FUND - 07968100002

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average balance
10/01/2021-10/31/2021	\$100,013.80	\$0.00	\$0.00	\$3.04	\$100,016.84	\$100,014.09
TexPool	\$100,013.80	\$0.00	\$0.00	\$3.04	\$100,016.84	
Total Dollar Value						
11/01/2021-11/30/2021	\$100,016.84	\$0.00	\$0.00	\$3.12	\$100,019.96	
TexPool	\$100,016.84	\$0.00	\$0.00	\$3.12	\$100,019.96	\$100,016.94
Total Dollar Value						
12/01/2021-12/31/2021	\$100,019.96	\$0.00	\$0.00	\$3.23	\$100,023.19	
TexPool	\$100,019.96	\$0.00	\$0.00	\$3.23	\$100,023.19	\$100,020.06
Total Dollar Value						
Account Totals						
Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average balance
TexPool	\$100,013.80	\$0.00	\$0.00	\$9.39	\$100,023.19	
Total Dollar Value	\$100,013.80	\$0.00	\$0.00	\$9.39	\$100,023.19	

Grand Totals

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average balance
TexPool	\$422,798.96	\$320,385.02	-\$50,000.00	\$39.72	\$693,223.70	
Total Dollar Value	\$422,798.96	\$320,385.02	-\$50,000.00	\$39.72	\$693,223.70	

LOWER BRUSHY CREEK WCID
FY 22 OPERATIONS MAINTENANCE AND RELATED SERVICES
TASK ORDER No. 3

DESCRIPTION OF TASK ORDER No. 3

The **CONTRACTOR** is authorized to perform the following tasks pursuant to the terms and conditions of the **CONTRACT AGREEMENT**:

Bid Item 01-04	Herbicide and fertilize all sites (except Sites 18 & 23)	325 acres at \$210.00/acre	\$68,250
Bid Item 01-03	Spot spray all sites (except Sites 18 & 23) as needed	50 acres at \$40.00/acre	\$ 2,000
Bid Item 01-05	Reseed at Sites 12, 20, 22, and 32 as needed	50 acres at \$85.00/acre	\$ 4,250
Bid Item 01-06	Spray 2, 4-D Amine for cockleburrs on approx. 10 acres at Sites 12 and 13 as needed	Lump sum	\$ <u>675</u>
		Total	\$75,175

The **CONTRACTOR** may also consider this as it's **Notice to Proceed** with the work.

APPROVAL OF TASK ORDER No. 3

LOWER BRUSHY CREEK WCID (Owner)

 James R. Clarno, P.E.
 General Manager

 Date

**LOWER BRUSHY CREEK WCID
OPERATION AND MAINTENANCE GUIDELINES**

PURPOSE:

The purpose of these *Operations and Maintenance Guidelines* are to provide guidance to the General Manager on the Board's priorities as funds become available for operation, maintenance and other activities at its District's flood retarding structures.

BACKGROUND:

At this time, the Lower Brushy Creek WCID has no permanent source of funds for operation and maintenance of its flood retarding structures and must rely on grants received through the Flood Control Grant Program administered by the Texas State Soil and Water Conservation Board.

POLICY:

As grant or other funds become available for operation and maintenance, the Board's priorities for the expenditure these funds shall generally be in the following priority order:

1. Removal of brush and other woody growth,
2. Provide a good grass cover by regular shredding; application of fertilizer and weed control; and/or reseeding if necessary,
3. Removal, replacement and maintenance of fences and gates; addition of new gates for better access; and/or improvements to the access routes to the structures,
4. Elimination and repair of cattle and/or vehicle trails; minor slope slides; and/or minor wave bites, and
5. When funds are limited, priorities should favor sites where the landowners have provided some level on maintenance within the WCID easements on their property.

GRANT FUNDS:

The General Manager shall work with the various funding agencies and seek to obtain grant funds for operation and maintenance.

Adopted this 26th day of July 2016.

**LOWER BRUSHY CREEK WATER
CONTROL & IMPROVEMENT DISTRICT**

By: _____
Edmond S. Komandosky, President

ATTEST:

By: _____
John Kitsmiller, Secretary/Treasurer

LOWER BRUSHY CREEK WCID OPERATION AND MAINTENANCE GUIDELINES

PURPOSE:

The purpose of these *Operations and Maintenance Guidelines* are to provide guidance to the General Manager of the Board's priorities as funds become available for operation, maintenance, and other activities at its District's flood retarding structures.

BACKGROUND:

The Lower Brushy Creek WCID receives limited tax funds for operation and maintenance of its flood retarding structures and for the local match for grants received through the *Flood Control Grant Program* administered by the Texas State Soil and Water Conservation Board.

POLICY:

As grant or other funds become available for operation and maintenance, the Board's priorities for the expenditure these funds shall generally be in the following priority order:

1. Structural - protection of the dam by the repair of slope slides and/or wave bites, erosion, cattle and/or vehicle trails, etc.
2. Grass Cover - provide good grass cover of the dam by the removal of brush and woody growth, regular shredding, the application of fertilizer and herbicide, spot spraying, reseeding, etc.
3. Fencing - control of grazing of the dam by the removal, replacement and maintenance of fences and gates; addition of new gates, etc.
4. Site Access - provide access to the dams and between various fields within the site; by making improvements to the entrance roads; repair, replacement or addition of gates, locks, signs, etc.
5. Embankments - elimination and repair of cattle and/or vehicle trails; minor slope slides; erosion and/or minor wave bites.
6. Minor structural - remove and/or replace drain valves, trash racks, and
7. Operation - exercise drain valves, eliminate beaver and/or nutria that plug the principal spillway, partial clearing of downstream channel, etc

GRANT FUNDS:

The General Manager shall work with the various funding agencies and seek to obtain grant funds for operation and maintenance.

Adopted this __ day of _____, 2022.

**LOWER BRUSHY CREEK WATER
CONTROL & IMPROVEMENT DISTRICT**

By: _____
Edmond S. Komandosky, President

ATTEST:

By: _____
Monica P Masters, Secretary

Lower Brushy Creek WCID Board of Directors Election Guidelines

The Lower Brushy Creek Water Control & Improvement District is governed by residents who are elected to a five-member Board of Directors. They are elected at-large and serve four-year, staggered terms. District elections occur every even-numbered year on the first Saturday in May.

The Board generally meets at 7:30 a.m. on the third Monday of each month in the Board Room of the Greater Taylor Chamber of Commerce, 1519 North Main Street, Taylor, Texas 76574. The public is always invited and encouraged to attend. Meeting agendas are posted at the District's office in Georgetown, on the district's website and at the Williamson County Clerk's office in Georgetown. Monthly meetings may occasionally change from the typical third Monday to the second Monday due to conflicts or holidays so check website for up-to-date information.

CURRENT BOARD OF DIRECTORS

Edmond S Komandosky, President

Term of Office: 06/2020 – 05/2024

Email: ekomandosky@gmail.com

Scott A Ging, Vice-President

Term of Office: 06/2018 – 05/2022

Email: scottging@yahoo.com

Monica P Masters, Secretary

Term of Office: 06/2020 – 05/2024

Email: monicapmasters@gmail.com

Michael Schneider, Treasurer and Investment Officer

Term of Office: 06/2018 – 05/2022

Email: mgsjanes@aol.com

Allan R David, Director

Term of Office: 07/2020 – 05/2024

Email: None

BOARD OF DIRECTORS ELECTIONS

House Bill 305 Election Disclosure: The following information related to the District's elections for members of the Board of Directors is being posted by the District pursuant to Section 2051.152 of the Texas Government Code (enacted by House Bill 305 during the 2019 Texas Legislative Session):

1. The date and location of the next election for members of the Board of Directors of the District:

Elections for directors of the District are conducted on the May uniform election date in even-numbered years. Accordingly, the next election for members of the Board of Directors of the District shall be conducted on the first Saturday in May 2022, which is May 7, 2022.

The election shall be conducted at the polling places established by Williamson County to serve the county's regular election precincts within the District, as required by Sections 42.0621 and 43.004 of the Texas Election Code. Similar to its most recent prior election, the District anticipates that Williamson County will authorize voters to vote at any of the voting locations established by Williamson County, and voters will not be limited to voting in the precinct where they are registered to vote.

2. The requirements and deadline for filing for candidacy of each elected office of the District:

In order to be qualified to serve as a director of a water control and improvement district, Section 51.072 of the Texas Water Code requires that a person be (1) be a resident of the state; (2) own land subject to taxation in the District or be a qualified voter in the District; and (3) be at least 18 years of age.

A person that desires to be a candidate for the director election must timely complete and submit a notarized application for a place on the ballot for the election. *Application for a Place on the Ballot for the General Election* (Form No 2-26 dated 09/2021) may be downloaded and printed from the Texas Secretary of State's website:

<https://www.sos.state.tx.us/elections/forms/index.shtml>.

For the May 7, 2022 director election, the first day to file an application for a place on the ballot is January 19, 2022, the last day to file an application for a place on the ballot is Friday, February 18, 2022 and the deadline for write-in candidates is Tuesday, February 22, 2022.

Completed applications for a place on the ballot may be filed by mail to the District at the following address:

Lower Brushy Creek WCID, PO Box 467, Georgetown, Texas 78627

or emailed to:

LowerBrushyCreekWCID@gmail.com

Adopted this ____ day of _____, 2022.

**LOWER BRUSHY CREEK WATER
CONTROL & IMPROVEMENT DISTRICT**

By: _____
Edmond S. Komandosky, President

ATTEST:

By: _____
Monica P Masters, Secretary

ORDER OF ELECTION FOR LOWER BRUSHY CREEK WCID

An election is hereby ordered to be held on May 7, 2022 for the purpose of electing three (3) Directors whose currently held terms expire in May 2022.

Applications for a place on the ballot shall be filed by 5:00 pm on February 19, 2022.

Early voting by personal appearance will be conducted in accordance with the "Joint Election Agreement and Contract for Election Services with Williamson County."

Applications for ballot by mail shall be mailed to:

Williamson County Elections
P.O. Box 209
Georgetown, Texas 78627

Applications for ballots by mail must be received no later than the close of business on April 26, 2022.

Issued this 17th day of January 2022

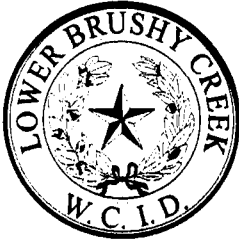
Edmond S. Komandosky, President

Scott Ging, Vice President

Mike Schneider, Treasurer

Monica P. Masters, Secretary

Allen R. David, Director



LOWER BRUSHY CREEK WCID

PO Box 467, Georgetown, Texas 78627
601 Quail Valley Drive, Georgetown, Texas 78626
LowerBrushyCreekWCID@gmail.com

TO: President and Members of the Board
FROM: Jim Clarno, General Manager
DATE: January 10, 2022
SUBJECT: General Manager's Report

Administration

- Ed Komandosky and I met with Katherine Thigpen of the Senate Water, Agriculture and Rural Affairs committee representative about State Board funding for projects
- Met with Tom Yantis of the City of Taylor about coordination of drainage reviews for Samsung development
- Toured several sites with Director Masters

Engineering

- USGS installed water level/rain gauge at Site 25

Dam Operation and Maintenance

- Met with maintenance contractor to discuss spring needs
- Issued Task Order 2 that includes removal of debris at Site 6, installation of a syphon at Site 10 and repair of erosion at Site 30
- Drafted Task Order 3 for the Board's consideration for herbicide and fertilizer application, spot spraying, reseeding and related work
- Scheduled 2022 inspections

Capital Improvements

- Site 18 Upgrade
 - work continues on principal spillway, earthwork and sheet pile installation
 - Attended monthly construction meeting and processed pay estimate
 - Site visits and general paperwork