

**Minutes of the April 13, 2020 Meeting of the  
Board of Directors of the Lower Brushy Creek WCID**

**In accordance with the Governor's emergency proclamation suspending certain provisions of the Texas Open Meetings Act effective March 16, 2020 in response to the COVID-19 virus, all persons, including Board members and members of the public may participate in the meeting remotely by videoconferencing using the instructions included on the posted agenda. Due to COVID-19 social gathering restrictions, members of the public and the board may not physically enter the Greater Taylor Chamber of Commerce offices. Therefore, the meeting took-place on Zoom Videoconferencing. Meeting ID 399 996 198**

President Ed Komandosky called the Regular Meeting of the Board of Directors of the Lower Brushy Creek WCID to order at 7:35 am on Monday, April 13, 2020 on Zoom Videoconferencing Meeting ID 399 996 198. Board members present included: President Ed Komandosky, Treasurer Scott Ging, and Secretary Monica Masters. Others present included General Manager Jim Clarno, Board Attorney Ted Hejl, PR/Webpage Consultant Richard Stone, and District Clerk Sue Lilly.

Ed Komandosky announced that a quorum was present and called the meeting to order.

A review of the Governor's Executive Order was announced by General Manager Jim Clarno. As per the Executive Order, this meeting is being recorded and will be available on the WCID web site along with the approved minutes.

Clarno also stated that the LBCWCID dams are defined as critical infrastructure – therefore all construction, maintenance and administration are allowed activities.

There were no Citizen's Communications.

The minutes of the February 14, 2020 and February 24, 2020 meetings were presented for consideration. A motion was made by Treasurer Scott Ging to approve the minutes as presented. The motion was seconded by Secretary Monica Masters and approved by a vote of 3-0.

General Manager Jim Clarno presented the February and March 2020 Checking Account Registers, the Financial Statements for February and March 2020 and the

Investment Report for the second quarter of FY 2020. Clarno, reported that the current balance in the WCID account was \$365,269.52. A motion was made by Secretary Monica Masters to approve the financial reports as presented. The motion was seconded by Treasurer Scott Ging and approved by a vote of 3-0.

Director, Mike Schneider joined the Board Meeting at 7:54a.

Jim Clarno presented for consideration and action to accept the resignation from Vice President of the LBCWCID, John Kitsmiller. Discussion of the process included: accepting John's resignation, directing the General Manager to place advertisements in the Taylor Daily Press and a notice on the LBCWCID website for the opening position and to make applications available to the current board prior to the June 8, 2020 meeting for a vote. A motion was made by Secretary Monica Masters as presented. The motion was seconded by Director Mike Schneider and approved by a vote of 4-0.

Clarno presented for consideration and action to approve a Public Information Program for the WCID. PR/Webpage Consultant Richard Stone presented the program for consideration for the FY 21 budget. It was suggested to amend the cost estimate to not exceed \$10,000 over a 2 year period with an additional consideration of an allowance of \$1200 for 100 WCID hats/caps for landowners for promotional purposes. A motion was made by Treasurer Scott Ging as presented, with no objection of the amendment. The motion was seconded by Director Mike Schneider and approved by a vote of 4-0.

Clarno presented for consideration and possible action to approve Change Order 2 in the amount of \$10,320.00 for re-seeding and related work at Sites 29 and 32 to the contract with Hall Brothers Construction, LLC for the FY 2020 Winter Maintenance Program. The Board approved an agreement at the last board meeting and approved Change Order 1 to change fertilizer and application rates. Change Order 2 adds reseeding at Sites 29 and 32, as part of the grant work. The work was included in the original grant amount. It was suggested that the approval be contingent on a meeting with General Manager Jim Clarno and Treasurer Scott Ging to discuss the seed application method.

A motion was made by Secretary Monica Masters as presented with the additional contingent approval. The motion was seconded by Treasurer Scott Ging and approved by a vote of 4-0.

Clarno presented for consideration and possible action to approve the submittal of grant application to the Texas State Soil and Water Conservation Board for state funding of structural repairs to Lower Brushy Creek Watershed Sites 6, 17 and 20, as well as High Hazard Dam Upgrade to Upper Brushy Creek Watershed Site 25. With approval from SWCD, the targeted time frame will be FY 22/23. A motion was made by Director Mike Schneider as presented. The motion was seconded by Secretary Monica Masters and approved by a vote of 4-0.

Clarno presented for consideration and possible action to approve Take Order No.2 with Freese & Nichols, Inc, in which they would prepare an electronic Emergency Action Plan template and complete plans for the initial 5 dam sites. Jim updated the board that an approved EAP for Site 18 will need completed before getting a grant offer. The strategic plan discussed in July included building templates this year. The breach maps are already completed. A review of the scope and budget would be reviewed. Turkey Creek sites will be added in the fall, when we get breach maps from M&E. This was approved without objection.

Clarno presented the General Manager's report and update. In his report, he reported that :


- The scheduled May 11, 2020 election has been cancelled, not needed.
- The next regular scheduled board meeting will be on June 3, 2020 to discuss summer maintenance, draft budget and grants.

There were no Director's Comments.

Ed Komandosky dropped off the zoom conference at 8:29a

There being no further business, Treasurer Scott Ging, made a motion to adjourn the meeting at 8:30am. The motion was seconded by Secretary Monica Masters and approved by a vote of 3-0.

Respectfully submitted:



Monica P Masters  
Secretary